

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting

October 27, 2023

10:00 am – 11:30 am

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44 Hatchedts Hill Road, Old Lyme, CT. 06371

Meeting called to order at 10:01 am

In Attendance: Kate Ericson, Jack Cross, Craig Esposito, Robert Mitchell, Bridgette Gordon-Hickey, and Rita Volkmann

Guests: Greg Pomerleau (O&G), Mark Jeffko (O&G), Terence Cunningham, and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve minutes of August 25, 2023, Building Committee made by Robert Mitchell and second by Craig Esposito
Motion passed unanimously

2.0 Reports

- 2.1 Greg Pomerleau of (O&G) advised the roof is the largest topic. Received sign-off on the flat roofs. Put roofing cement on areas where shingles were loose. ATS panel to be connected to the generator will be shipped in March, 2024. Replaced all doors for the quiet rooms. Tiles in the staff lounge are not in yet but the plan is to replace over the school break. There is \$133,000 left in contingencies.
- 2.2 Tecton Architects – Justin Hopkins

3.0 Old Business

- 3.1 Ribbon cutting plans possibly in the spring of 2024 for Phase 2 of the project.

4.0 New Business

5.0 Financial Update

- 5.1 Invoices/Contracts
Motion made to approve O&G Application #17 (August 31, 2023) **\$98,133.72** made by Craig Esposito and second by Robert Mitchell
Motion passed unanimously
Motion made to approve Tecton Invoice #46649 (September 30, 2023) **\$3,254.00** made by Robert Mitchell and second by Kate Ericson
Motion passed unanimously
- 5.2 Change Orders
Greg Pomerleau and Jack Cross are working to finalize/update running list
- 5.3 Budget Report
Mike Belden will provide a full report at the next meeting

6.0 Upcoming Building Meeting

- 6.1 Next Building Meeting: Next meeting scheduled for December 15, 2023 at 10:00 am.
Will close things out in January, 2024.

7.0 Adjournment

Motion made to adjourn meeting made by Robert Mitchell and second by Craig Esposito

Meeting ended at 11:07 am